

**Primary Care Strategy Committee Milestone Plan 2017/2018**

Quarter 1		Quarter 2		Quarter 3		Quarter 4	
Primary Care Strategy Committee	Complete - Applied for authorisation for full delegation of Primary Care Commissioning	Primary Care Strategy Committee	Complete - Ensure alignment to CCG Strategies and standard operations: QIPP, Operating Plan, BCW, H&WB, STPs.	Primary Care Strategy Committee	Complete - Ensure members engagement events are held at no longer than quarterly intervals (Q3)	Primary Care Strategy Committee	Complete - Review formal links between Primary Care Strategy Committee and the Primary Care Commissioning Committee.
	Complete - establish Primary Care Commissioning Committee following discussions refining remit and broader relationship to CCG		Complete - Develop Primary care Home Model and associated accreditation process at Locality level.		Complete - Develop delivery plan for integrated Primary Care and Community Services.		Complete - Ensure members engagement events are held at no longer than quarterly intervals (Q4)
	Complete - Ensure alignment with CCG strategies and standard operations; QIPP, Operating Plan, BCW, H&WB, STPs		Start - Primary Care Contracting Strategy to be shared with the Primary Care Strategy Committee and Primary Care Commissioning Committee to clearly define direction of travel for commissioning services.		Complete - Ensure Locality level resource identified and funded		Complete - Review effectiveness of communication from within Localities to Localities Leads, Members Meetings and Governing Body.
	Complete - Maintain formal links between Primary Care Strategy Committee and the Primary Care Commissioning Committee.		Start - Develop delivery plan for integrated Primary Care and Community Services.		Complete - Ensure Locality level resource identified and funded and implemented		
	Complete - Ensure members engagement events are held at no longer than quarterly intervals (Q1)		Start - Ensure Locality level resource identified and funded and implemented		Complete - Ensure Locality Development Plans are in place to address Locality population health care needs, locality specific projects, and joint initiatives with partners/stakeholders.		
	Complete - Ensure members engagement events are held at no longer than quarterly intervals (Q2)		Start - Reintroduce Locality Level Meetings led by Clinical Lead and Locality Manager.		Complete - Ensure Locality Development Plans include GP Forward View Implementation and links to Primary Care Strategy Task and Finish Groups.		
	Complete - Review governance arrangements for the programme of work.				Start - Ensure members engagement events are held at no longer than quarterly intervals (Q3)		
	Complete - Identify resource implications for New Models of Care (clinical & non clinical)						
	Start - Ensure Locality level resource identified and funded						
Start - Develop Primary care Home Model and associated accreditation process at Locality level.							
Quarter 1		Quarter 2		Quarter 3		Quarter 4	
New Model of Care Objectives	Complete - Back Office Function Review ( Stage 1 - scoping)	New Model of Care Objectives		New Model of Care Objectives	Complete - Stage 2 - Back Office Function Review	New Model of Care Objectives	Complete - Launch 10 high impact action projects (IT etc)
	Strat - Launch 10 high impact action projects (IT etc)				Complete - Improve access (7DS)		Complete - Introduce new roles
	Start - Introduce new roles						Complete - Strengthen CNTs via our BCF (specialist nurses & paediatrics)
	Start - Strengthen CNTs via our BCF (specialist nurses & paediatrics)						
	Start - Care Navigation; Active Patient Management; Social Prescribing all in place						
Quarter 1		Quarter 2		Quarter 3		Quarter 4	
Practice as Providers	Complete - Revision of T&F Group terms of Reference and programme of work	Practice as Providers	Start - Practices collaborating to deliver improved access	Practice as Providers	Complete - development of ensuring primary and community services are integrated	Practice as Providers	Complete - Practices collaborating to deliver improved access
	Start - Practices are sharing back office functions to enable working at scale		Complete - Review of Clinical Pharmacy Role				complete - 6 month and evaluation of frailty pathway redesign.
			Start - development of ensuring primary and community services are integrated				Complete- Practices are sharing back office functions to enable working at scale
Quarter 1		Quarter 2		Quarter 3		Quarter 4	
General Practice as Commissioners	Complete - Revision of T&F Group terms of Reference and programme of work	General Practice as Commissioners	Start - Business Intelligence and Data	General Practice as Commissioners	Complete - Commissioning and Contracting Cycle	General Practice as Commissioners	Complete- Monitoring and Quality
	Start - Governance/ Functions of practice groups/ clinical network groups		Start - Commissioning and Contracting Cycle				Complete - Governance/ Functions of practice groups/ clinical network groups
	Start - Engagement and Development of Services (s)		Start - Monitoring and Quality				

Quarter 1	
Workforce Development	Complete - Revision of T&F Group terms of Reference and programme of work
	Start - Develop a portfolio of educational events and oversee delivery of educational events for both medical, nursing and non-clinical staff groups:
	Start - Practice Nurse Ten Point Action Plan

Quarter 2	
Workforce Development	Start - to deliver Primary Care Workforce Strategy
	Start - to deliver Primary Care Strategy
	Start - Establish and maintain strong links with stakeholder educational establishments

Quarter 3	
Workforce Development	Complete - Establish and maintain strong links with stakeholder educational establishments

Quarter 4	
Workforce Development	Complete - Primary Care Workforce Strategy
	complete- Primary Care Strategy
	Complete - Develop a portfolio of educational events and oversee delivery of educational events for both medical, nursing and non-clinical staff groups:
	complete - Practice Nurse Ten Point Action Plan

Quarter 1	
Clinical Pharmacist	

Quarter 2	
Clinical Pharmacist	Complete - Plan to be developed with GPs to promote the role of clinical pharmacist (in line with national GP five year forward view) and recommendations / solutions from plan to be shared with the Board
	Complete - Review and develop proposals to reconfigure current medicines optimisation service provisions
	Complete - Contribute to the training and development of clinical pharmacist

Quarter 3	
Clinical Pharmacist	

Quarter 4	
Clinical Pharmacist	

Quarter 1	
Primary Care Contract Management	Complete - Review MOU between NHS E/CCG to understand the future relationship between the hub and CCG and to scope future resource requirements for Primary Care contracting.
	Complete - Develop a standardised collaborative approach to contract review and development support to enable a single contract monitoring visits

Quarter 2	
Primary Care Contract Management	

Quarter 3	
Primary Care Contract Management	Complete - Implementation of a Virtual Alliance Contract
	Complete Implementation of MCP/PACs emerging care model and contract framework, working in conjunction with NHS England

Quarter 4	
Primary Care Contract Management	

Quarter 1	
Estate Development	Complete - estate Survey
	Complete - Estates Strategy to be present and approved at LEF

Quarter 2	
Estate Development	Started - Prioritisation work of Primary Care Estate to be undertaken
	Started - Primary Care Void space to be reviewed

Quarter 2	
Estate Development	Completed - Prioritisation work of Primary Care Estate to be undertaken
	Started - Implement estates strategy

Quarter 4	
Estate Development	ETTF Funding to be spent for Cohort 1 practices

Quarter 1	
IM&T - Business Intelligence	IM & T Deep Dive Review
	Single Clinical System - Agrawal Passi & Handa Merger
	Single Clinical System - Showell Park Migration

Quarter 2	
IM&T - Business Intelligence	Integrated Working - Go Live EMIS Remote Consultation
	Improving Access (Lean) - Initialize SMS Text Project

Quarter 3	
IM&T - Business Intelligence	Integrated Working - Shared Clinical Record Migrate to new Server with GP Data.
	Integrated Working - Go live Secondary Care Data.
	Integrated Working - EMIS Anywhere Laptops deployed
	Single Clinical System - Castlecroft Migration
	Single Clinical System - Grove & All Saints Merger

Quarter 4	
IM&T - Business Intelligence	Complete - Improving Access- Increasing the range of contact modes
	Complete Improving Access - Lean
	Integrated Working - Go live EPaCCs.
	Integrated Working - Go live Mental Health Data.
	Improving Access (Lean) -Complete SMS Text Project
	Single Clinical System - Grove & Caerleon Merger